

**NAVAJO NATION FISCAL RECOVERY FUND OFFICE
INVITATION FOR BID (IFB) NO: **RE-BID 24-04-3338GC**
FOR PURCHASE OF 1500 SERIES 1/2 TON CREW CAB 4X4 PICKUP TRUCK
USING RRR FUNDS FOR THE NAVAJO NATION CRYSTAL CHAPTER**

I. BID INSTRUCTIONS

Bid Proposal shall be delivered, electronically, via email ONLY to the following individual:

Attention: Dawnell Begay, Planner/Estimator
Division of Community Development ARPA/FRF Office
Administration Building #2, 2nd Floor South
Window Rock, AZ 86515
EMAIL: dbegay@nndcd.org

Bid Proposal shall be provided in the following format:

1. Subject Title of Email shall state: “RE-BID IFB NO. 24-04-3338GC PURCHASE OF A 1500 SERIES 1/2 TON CREW CAB 4X4 PICKUP TRUCK USING ARPA FUNDING FOR THE NAVAJO NATION CRYSTAL CHAPTER”
2. The following documents should be labeled subject to the following name format:
 - a. RE-BID Crystal Chapter 3338GC Pickup Truck_(Name of Vendor)_(Name of File)
3. The following documents (files) are required to be submitted as separate file attachments. Failure to comply with this formatting will subject the bid to being disqualified:
 - a. Letter of Interest with Statement on Compliance with Buy American Act
 - b. Specifications
 - c. Navajo Nation Suspension and Debarment Form (Exhibit A)
 - d. W-9 (Exhibit B)

Navajo Nation businesses bidding under the Navajo Business Opportunity Act shall clearly note their Priority 1 or Priority 2 status in the letter of interest.

Any bids or portion thereof received after the submittal deadline will not be considered and returned to the submitting entity.

Bid Questions shall be emailed ONLY in writing to the following individual:

Dawnell Begay
Planner/Estimator
Email: dbegay@nndcd.org

The due date for bids is October 21st, 2024, at 5:00 pm, MDT.

II. BID SCHEDULE

Issuance of Invitation for Bids:	October 14, 2024
Bids Due:	October 21, 2024
Bid Opening:	TBD
Notice of Selection:	TBD

III. BASIS FOR AWARD

1. Completeness of the Bid Proposal, including the completed Suspension and Debarment, and W9 Forms.
2. Proposal meets the specifications defined in Attachment 1.
3. Proposal meets all the terms and conditions specified herein, including equipment availability and Buy American Act compliance statement.

IV. REQUIREMENTS/SPECIFICATION

Bidders responding to this solicitation shall ensure the equipment proposed meets the following requirements:

1. Equipment shall be new.
2. Equipment shall meet the minimum specifications defined in Attachment 1 of this solicitation. Deviations to these specifications shall be clearly noted in accordance with paragraph XVII below.

V. WARRANTY

The manufacturer’s published warranty shall be documented in the bid. The price for a 5-year Extended Warranty must be included as a separate cost item in the response. The Bidder shall explain the specific coverage of each Warranty, including where maintenance covered under the Warranty will be performed.

VI. SHIPPING AND DELIVERY

The 1500 Series 1/2 Ton 4X4 Pickup Truck is expected to be delivered to the Navajo Nation within 90 days after receiving a signed Purchase Order.

The Navajo Nation shall take delivery of the equipment at the Division of Community Development ARPA/FRF Office, Administration Building #2, 2nd Floor South Window Rock, AZ 86515

At time of delivery, equipment training, vehicle title, warranty, operating manual, and other licensing documentation shall be included.

Shipping and delivery costs are considered the responsibility of the bidder and shall be included in the bid proposal.

VII. INSPECTION AND ACCEPTANCE

Inspection and Acceptance of each equipment shall be performed by the receiving Chapter at time of delivery. The Bidder(s) shall coordinate three business days in advance of each delivery to ensure the Chapter will have representatives available to perform the Inspections and Acceptance.

VIII. BUY AMERICAN ACT

The bid shall include a statement in the letter of interest that the equipment complies with the requirements of the Buy American Act.

IX. FULLY LICENSED DEALERSHIP

Bidders must be an authorized and fully certified licensed equipment dealership that meets all the standards and qualifications required by the equipment manufacturers. All bidders shall include a statement certifying their Dealer licensing.

X. PREFERENCE OF NAVAJO AND INDIAN-OWNED BUSINESS

Preference of Navajo and Indian-owned businesses will be given under the Navajo Nation Business Opportunity Act, 5 NNC §201 et. Seq. and the Navajo Nation Procurement Act 12 NNC §303. Certification of Navajo Owned Business will be assured by certificate held by the Navajo Business Regulatory Department. It is the responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act in the letter of interest. As specified in the previous paragraph, vendors must demonstrate they are certified dealerships.

XI. PROPRIETY INFORMATION

Any restrictions on the use of data continued within any proposals must be clearly stated in the proposal itself. Proprietary information submitted in response to this IFB will be handled in accordance with applicable purchasing procedures. Each and every page of the proprietary material must be labeled or identified with the word "Proprietary."

XII. RESPONSE MATERIAL OWNERSHIP

All material submitted in this IFB shall become property of the Navajo Nation and will not be returned to the business.

XIII. AWARD OF BID – REJECTION OF BID

The Navajo Nation reserves the right to accept bids all or in part. At the time of acceptance, the Navajo Nation also reserves the right to increase or decrease quantities of any item at the same price bid. The Navajo Nation reserves the right to reject any and all proposals not within the projected budget.

XIV. NOTIFICATION OF AWARD OF BID

Upon Selection, the winning Bidder will be contacted by the Navajo Nation to arrange the formal contract documents (Purchase Order) to complete the purchase.

XV. NAVAJO NATION SALES TAXES

All goods delivered within the territorial jurisdiction of the Navajo Nation are subject to the six percent (6%) Navajo Sales TAX. 24 N.N.C §601 et. Seq. These taxes shall be included and itemized on the FEE schedule for all Bidders.

Bidders shall apply for exemptions of any Federal, State, and local taxes (including Federal Excise Taxes (FET)) at their own cost, including obtaining AZ5000 tax exempt forms in AZ, and equivalent exemptions in NM, Utah, or other US States. The Navajo Nation shall not be responsible for obtaining or providing tax exemptions.

XVI. WITHDRAWAL OF BID

No bid proposal shall be withdrawn for a period of 90 calendar days after the submission of the bid without the consent of the owner.

XVII. DEVIATIONS

All specifications listed in Attachment 1 are intended to be the preferred design and performance requirements. Where deviations from the specification are necessary, Bidder will annotate equivalent reliability or performance. If there is insufficient room for detailing a deviation, please indicate “see deviation” and attach, clearly indicating the requirement on any such attachments. Failure to detail all such deviations will provide a basis for rejections of the entire proposal. Substantial deviations will not be considered.

XVIII. BILLING AND PAYMENTS

Billing and payment shall conform with all Navajo Nation Procurement procedures. To receive timely payment, the winning Bidder has an obligation and responsibility to present invoices that are timely and accurate. The payment procedures established by the Division of Finance shall be adhered to and are to begin whenever Goods or Services are delivered and accepted.

XIX. DISCLAIMER

Nothing in this IFB is intended to or shall have the effect of waiving Navajo Nation sovereignty. The Navajo Nation is a sovereign government, and all procurements shall comply with Navajo Nation laws, regulations, including the Navajo Nation Business Opportunity Act, Navajo Preference in Employment, and applicable federal laws and regulations.

Attachment 1

Specifications to Crystal Chapter 1500 Series 1/2 Ton 4X4 Pickup Truck Using ARPA Funding

Minimum Specification Requirements	Yes	No	Exceptions
MODEL			
2024 Full Size Truck (1500 Series), 4WD, 4 Door, Extended Crew Cab (5 Passenger)			
MECHANICAL			
Engine: 2.7L, Gasoline, 300HP, 400 FT-LB Torque			
Automatic Transmission, Electric Controlled Overdrive, 4 Wheel Drive			
Steering: Electric power-assisted rack-and-pinion			
Braking: Four-wheel disc with electro-hydraulic power assist and ABS; vented front and rear Duralife™ rotors			
Suspension: Off Road, Adaptive Ride Control. Front: Independent coil-over-shock with twin-tube shock absorbers. Rear: Solid axle with semi-elliptic, variable-rate, two-stage multileaf springs, splayed twin-tube shock absorbers.			
Tow Rating: 9,000LB GVWR			
Payload: 2000LB			
Bumper Tow Prep Package			
Snow Plow Prep Package			
ELECTRICAL			
Heavy-duty dual maintenance free batteries			
120V Power Outlet			
Theft Protection Alarm System			
TIRES & WHEELS			
Wheels: 20" aluminum wheels			
Tires: P275/60R20 all-season or all terrain - 50,000 Mile rating			
Tire Pressure Monitoring System			

INTERIOR			
Air bags, frontal /side-impact for driver and front passenger			
Air Conditioning, Climate control (ORV/PASS/REAR)			
Power Windows (Side and Rear), Mirrors, and Door locks			
Tilt Wheel/Speed control			
Deluxe Audio System with USB, Bluetooth Compatible Modular Phone Connections			
Keys - 2 Sets, Remote Keyless Entry Underbody shield			
EXTERIOR			
Color: White or light color (preferred)			
Durabed Lining			
SAFETY			
Rear Park Assist, Rear View Camera			
Lane Change Alert with Side Blind Zone Alert; Forward Collision Alert			
Adaptive Cruise Control			
5 YEAR PREVENTIVE MAINTENANCE AGREEMENT (Price Separately)			
WARRANTY (Price Separately)			
Platinum 5-year/60,000-mile Extended Coverage Warranty, including powertrain, bumper to bumper, electronics, sensors			
Platinum 7-year/84,000-mile Extended Coverage Warranty, including powertrain, bumper to bumper, electronics, sensors			

ATTACHMENT A

SUSPENSION AND DEBARMENT FORM

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and
Contracting Eligibility

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Name of individual signing on Applicant's behalf (print)

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date

ATTACHMENT B

W-9 FORM

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)		
	2	Business name/disregarded entity name, if different from above.		
	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>	
	3b	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>		
	5	Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)	
	6	City, state, and ZIP code		
	7	List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
				-					
or									
Employer identification number									

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they